

DOCUMENTS REQUIRED PRIOR TO HASEN PROCESSING PAYMENT REQUEST:

* PAYMENT REQUEST FORM EXHIBIT "D"

* SCHEDULE OF VALUES

* DISCLOSURE AFFIDAVIT

* RELEASE OF MECHANICS LIENS AND CLAIMS FOR ALL COMPANIES LISTED ON THE DISCLOSURE AFFIDAVIT
EXHIBIT "D"

Subcontract Agreement No. _____
PAYMENT REQUEST

Date _____

From: _____

To: HASEN Construction Services, Inc.
2900 Photo Avenue
FORT WORTH, TEXAS 76107

PAY REQUEST # _____

***NOTE: DO NOT BILL FOR CHANGE ORDER ITEMS UNTIL YOU HAVE AN EXECUTED CHANGE ORDER ON FILE**

PROJECT DESCRIPTION:

We hereby apply for progress payment on the subcontract covering the _____ work for the period ending _____

-
1. ORIGINAL CONTRACT SUM..... \$ _____
 2. Net change by Approved Change Orders (see note above)..... \$ _____
 3. CONTRACT SUM TO DATE (Line 1 + 2)..... \$ _____
 4. % and TOTAL COMPLETED & STORED TO DATE _____ % \$ _____
 5. RETAINAGE:
 - a. _____ % of Completed Work \$ _____
 - b. _____ % of Stored Material \$ _____
 Total Retainage (Line 5a + 5b) \$ _____
 6. TOTAL EARNED LESS RETAINAGE \$ _____
(Line 4 less Line 5 Total)
 7. LESS AMOUNT PAID TO DATE
(Line 6 from prior Pay Request) \$ _____
 8. CURRENT PAYMENT DUE \$ _____
 9. BALANCE TO FINISH, INCLUDING ANY RETAINAGE
(Line 3 less Line 6) \$ _____

_____ Authorized Signature _____ Title
_____ Print Name _____ Date

****DO NOT WRITE BELOW THIS LINE****

Gross Retainage Net Job. No. Contract No. Job Const Phase

APPROVED BY PROJECT MANAGER: _____ DATE: _____